

Learning and Skills Mentor Higher Apprenticeship Standard



Course Level: Level 4

Campus: All

Subject Type: Accounting, Business, Travel
& Legal

Course Overview:

This higher apprenticeship focuses on developing mentoring and coaching skills in all industry sectors. Apprentices will explore and develop their skills in learner support, coaching techniques, and assessment methods, preparing them for roles as learning mentors in a range of industries.

What's Covered:

The role of the learning and skills mentor can be found in all sectors where training and development is required. For example, but not limited to, healthcare, military, manufacturing, production, business and professional, education, leisure, construction, creative, technology. The purpose of the learning and skills mentor occupation is to support individuals and groups with their learning and development towards agreed goals. They will do this by working within ethical and legal frameworks to ensure a high standard of mentoring practice. They will work collaboratively with stakeholders to inclusively meet the individual needs of the mentee. They will be committed to their own professional development and reflective practice as a mentor and within their sector.

They will typically work in an environment in their organisation where they are the knowledgeable other. They will work in a variety of locations and environments where mentoring activity may be undertaken face to face or remotely.

In their daily work, an employee in this occupation may interact with other professionals at any level of seniority in the organisation and the sector, such as: supervisors, managers, trainees, other experienced practitioners and where necessary, internal/external professionals to support meeting the individual mentee needs.

The learning and skills mentor will be responsible for the mentor relationship with the mentee working within ethical and legal frameworks and organisational boundaries to support the progression of the mentee. They may work with a wide range of stakeholders to support the progression of the mentee and ensure best practice is developed and maintained. The mentor may be responsible for completing their own work to specification, with minimal supervision, ensuring they meet set deadlines.

Entry Requirements:

You will need to hold GCSE 4 (C) or Functional skills Level 2/equivalent in maths and English

Assessment Information:

Assessments will include: observations of your performance; responses to written and/or spoken questions to show your knowledge and understanding; e-portfolio of supporting evidence containing testimonies, reflective accounts, assignments, work products such as activity planning sheets, completed risk assessments, continual professional development evidence along with supporting you to prepare for your end point assessment.

This End Point Assessment includes:

- Practical Observation in the workplace with question and answer
- Professional discussion supported by a portfolio of evidence

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Providers**

Results 13%

**above national
average**

Fees and Financial Support:

While you are on an apprenticeship your employer pays you a salary and supports you whilst you undertake your training.

Progression:

If you successfully achieve all parts of the apprenticeship, your assessor will discuss your next steps to take. Dependent on your roles and responsibilities, this may be the next level of the subject you have been studying already or a different pathway.

How do I find out more?

T: 01782 254287 (Newcastle office) / T: 01785 275660 (Stafford office)

E: apprenticeships@nscg.ac.uk