

## Careers Access Policy

This policy statement sets out the College's arrangements for managing the access of other educational/training providers to learners at the College for the purpose of giving them information about the providers training or education offer.

All 16-18 learners on full-time programmes of study are entitled to:

- find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available
- have access to local providers and employers to find out about the opportunities they offer, through careers events, talks and visits.
- understand how to make applications for the full range of academic and technical courses as well as employment

A number of events, integrated into the College's careers programme, will offer providers access to college learners and/or their parents/carers. These could be face to face or are increasingly virtual via Microsoft Teams or similar software. Please speak to our Careers Leader to identify the most suitable opportunity for you.

The College will make suitable facilities available for discussions between the provider and learners and/or their parents/carers, as appropriate to the activity. The College will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at with the College's careers advice team and in the careers section at one of the college libraries.

The operational careers leader is Liz Wyman, Head of Resources and Guidance. Any provider wishing to request access should contact the Careers Leader by e-mail in the first instance on **[liz.wyman@nscg.ac.uk](mailto:liz.wyman@nscg.ac.uk)**